

# **Teen Grantmaking Initiative 2016 Request for Proposals: Healthy & Empowered Communities and Family Strengthening Grantmaking Program**

**Deadline: Thursday, March 31, 2016**

The Center for Arab American Philanthropy's Teen Grantmaking Initiative (TGI) announces the availability of grant funds to support youth serving projects. TGI is a group of 20 youth in San Diego, CA dedicated to bettering their community. The Center for Arab American Philanthropy (CAAP) is a program of ACCESS.

**TGI Mission Statement:** To make a difference in our community through grantmaking and community service.

**Impact:** TGI was formed to create a lasting impact on local youth, by deepening their understanding of philanthropy and community service, and by nurturing the future generation of leaders making a difference in their community.

## **Program Focus**

Based on the results of a youth needs assessment conducted in 2015-2016, TGI grantmaking in 2016 will focus on programs promoting healthy & empowered communities and family strengthening through domestic violence and substance abuse prevention. Program examples include, but are not limited to:

- **Healthy & Empowered Communities**
  - Islamophobia
  - Drug education and prevention
  - Violence & gang prevention
  
- **Family Strengthening**
  - Healthy communication between youth and parents
  - Conflict mediation

***TGI will not consider proposals that do not address either healthy & empowered communities or family strengthening.***

## **Selection Criteria**

TGI is offering student groups and non-profit organizations in the San Diego area (including schools, and community groups with a 501(C) (3) non-profit status) the opportunity to apply for grants. In evaluating each application, funding decisions will be made based on the following criteria. Priority consideration will be given to programs that:

- Are located in San Diego County, although grant applications from the entire metro area will be considered
- Serve youth, up to age 19, regardless of their race, ethnicity or religion

- Involve youth in the development, implementation and leadership of the project

### **Amount of Funding**

TGI will consider grant requests of up to \$1,000.

### **Limitations on Funding**

TGI will not support the following activities:

- Projects that include religious instruction
- Political parties or political action committees
- Non U.S.-based organizations
- Projects that directly benefit an individual
- Loans
- Capital campaigns and building projects
- Capital goods

### **How to Apply**

1. **Fill out the application** by following this link: <https://goo.gl/72INvA>
2. Make sure to include the following documents in your application:
  - a. Narrative of no more than 2 pages
  - b. Project Budget
  - c. Attachments
3. The application submission must be received by **5:00pm PST on Thursday, March 31, 2016.**

Applications will NOT be considered by TGI if these requirements are not met.

### **Review Process**

Each application will be reviewed by TGI. CAAP staff and/or the TGI committee may ask to meet with representatives of the applicant organization if more information is needed. All applicants will be notified by mail of the TGI decisions by mid-May, 2016. Funding will be distributed in June for a project start date of July 1, 2016. The grant period is six months, ending December 31, 2016.

For additional information, or if you have further questions, please contact Chelsea Liddy at [teengrantmakinginitiative@gmail.com](mailto:teengrantmakinginitiative@gmail.com) or 313-297-4265. You can also find additional information about TGI and the Center for Arab American Philanthropy at <http://www.centeraap.org>.

## **Narrative:**

Please provide the following information in this order. Use these headings, subheadings, and number provided in your own word processing format, thus leaving flexibility for length of response. **The narrative should be a maximum of 500 words total.**

### **A. Organization Information**

1. What is the purpose of the organization and what are the primary services?
2. What affiliation, if any, does the organization have with religious groups (if none, state "NONE")

### **B. Project Information**

1. What program are you asking TGI to fund?
2. Who will be served, including 1) total number served and 2) age range?
3. Describe the target population and explain your method for reaching that population.
4. What need(s) will your project address?
5. What will be accomplished?
6. How will this project support either education success or healthy lifestyles of youth in your area?
7. How will youth be involved in the development and implementation of the project?
8. What is the timetable for the implementation of the project? Will the project continue beyond 2015? If so, explain.
9. How do you plan to publicize/promote your project?
10. How will you evaluate the outcomes of your project?

### **C. Project Budget**

1. If the total project budget is greater than the amount requested, from what sources will the other necessary funds be obtained, and what funds have been raised to date?
2. What financial resources will be available for the continuation of this project after the grant from TGI has ended?

### **D. Attachments**

1. List of organization's governing body and officers
2. A copy of the organization's IRS nonprofit determination letter, if applicable
3. A copy of the organization's current operating budget
4. A copy of the most recent annual report or promotional brochure (if available)
5. A copy of an audited financial report or IRS 990 Form (if available)

## **Additional Information:**

TGI will also accept, **but is not required**, videos by organizations of no more than 5 minutes. If you would like to submit a video, it should be posted to YouTube and the link included in the narrative. Compelling videos would include footage of other programs and services offered by your organization, more information on why TGI should consider funding your organization and the impact your organization has in the community. Organizations submitting a video must also submit a written narrative as indicated above.

## Project Budget:

- A. Organizational Fiscal Year:
- B. Time period this budget covers:
- C. Expenses: Fill in only those line items that are relevant to the project

	Amount requested from this grant	Total project expenses
Salaries		
Payroll taxes		
Fringe benefits		
Consultants & Professional fees		
Insurance		
Supplies		
Printing and copying		
Telephone and fax		
Postage and delivery		
Rent		
Utilities		
Maintenance		
Evaluation		
Marketing		
Meeting costs		
Other (please specify)		
<b>Total</b>		

- D. Revenue: Please list all other sources of revenue/income for this project and whether the funds are already committed or pending.